**Group Booking Enquiry**

Taken by ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date ­\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of contact ­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Tel number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Group \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**No. Adults \_\_\_\_\_ No. Seniors \_\_\_\_\_ No. Children \_\_\_\_\_**

**£5.50 £3.50 £3.00**

**Preferred Date/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Time ­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Guided Tour Y / N Milling Times Given Y/ N**

**Total Costs Given Y / N Mill Café Y / N**

**Booking Confirmed \_\_\_\_\_\_\_\_\_ By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Notes** [please include in here any other information the enquirer provides]

**The Mill Café**

In order to alleviate wait times we ask that all groups over 10 pre-order food. If food is not ordered in advance and groups decide to use the Café on the day, we need to make you aware that wait times will be greatly increased and food will not come out together (as we will also be dealing with other customers orders), please ensure this is reiterated to all members of the group. Final food numbers must be provided **10 days** before the visit, along with a £25.00 non-refundable deposit.

1. **Buffet Menu (for 10+ people) £7.50 per person**
* Selection of freshly prepared sandwiches on white/brown bread.
* Home-cooked Quiche.
* Selection of buffet items (for example sausage rolls, savoury eggs. Pork pies)
* Crisps
* Tea/Coffee and squash

 (+£1.00 extra per person for Cream Tea: selection of freshly baked scones, jam and clotted cream)

1. **Tea/Coffee** served in J C Room on arrival or at agreed time(s)

**£2.00 pp**

1. **Tea/Coffee & Cake** served in J C Room on arrival or at agreed time(s)

**£4.00 pp**

1. **Soup of the Day** served with a wholemeal roll, baked using our milled flour and butter portions **£4.50pp**

**Notes** [please include in here any information re food preferences and allergies, preferred time for food]

**Total Amount for Catering £\_\_\_\_\_\_\_\_\_\_**

**Less Deposit paid of £25**

**Balance left to pay on day for Catering £\_\_\_\_\_\_\_\_\_\_\_ total or per head £­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_**